

To: Macomb County Girls Swim Coaches and Athletic Directors
Re: The Macomb County Swimming and Diving Championships
From: Mike Owensby, LCN Girls Swim Coach
Location: L'Anse Creuse North High School
Date/Time: Thursday, Oct 7, 2010 – Diving Preliminaries 4:00 warm-up/6:00 Start
Saturday, Oct 9, 2010 – Swimming and Diving Finals
8:00 Warm-up/10:00 Start

Qualifying Times: All schools may enter 1 Relay in each relay event; no time standard is required for relays.

200 Freestyle	2:24.99
200 Ind. Medley	2:44.99
50 Freestyle	:28.99
Diving	115.00 (2 meet avg)

(If entered, divers must be able to complete 11 dives - **SAFELY**)

100 Butterfly	1:20.59
100 Freestyle	1:04.99
500 Freestyle	6:30.99
100 Backstroke	1:17.59
100 Breaststroke	1:23.99

Procedures:

1. Coaches must submit an "In the Wake" entry (this is a listing of best times for your team). Please submit a hardcopy to me first. Please email this to me at owensmi@lc-ps.org or lcswim@yahoo.com. These must be submitted **on or before Thursday, Sept. 23, 2010.**
2. Submit your County Meet Team Entries on or before Friday, October 1st before 4:30 p.m. (Entries may be delivered to LCN on disk or e-mailed at owensmi@lc-ps.org & lcswim@yahoo.com). If your team uses "TEAM MANAGER" or "MEET MANAGER" Please include a zip file with your email.
3. ***Entries: The entry procedure and conduct of the meet will follow MHSAA and Federation Rules and procedures wherever possible. Entries must be submitted using HY-Tek's Team Manager or Team Manager Lite. Import the Meet File into your Team Manager program. All entries are due by 4:30 P.M. on Friday, October 1, 2010. If you do not have Team Manager go to <http://www.hy-tek.com/downloads.html> to obtain your free copy of Team Manager Lite to use for your entries. Hard Copies will not be accepted without an additional \$50 team entry fee.***
4. For diving entries, I will only notify you if we have more than 24 divers and your diver is not among the top 24. Please make sure you submit your divers' scores with your entries.
5. Please send in your divers' tentative dive sheets to me by Tuesday, October 5th at 12:00 noon. This will give me time to input all of the information into the computer. Please see page 2 for the directions on entering your divers.
6. I will try to have heat sheets faxed to all coaches by Wednesday, October 6th.
7. The county meet does cost the schools. The fees are \$10.00 – entry, \$10.00 per relay, and \$5.00 per individual event. The bill should be mailed out the week of the meet. Any late or incomplete entries (those received after the 10/1 4:30 pm deadline) will be assessed a \$50.00 late entry fee.
8. Coaches please remember that the coaches' room is provided to COACHES and OFFICIALS only - no athletes, parents, students or managers will be allowed in the coaches' room at any time. Please remember that LCN parents donate most of the goodies in the coaches' room.
9. Only athletes that come with the team will be allowed into the meet without paying admission.
10. I would ask that each team bring a person that would be willing to time.
11. I would also like to ask each team to limit the number of additional people on the deck. I would like to provide as much room as possible for the athletes competing in the meet.

Note: If you do not send an In the Wake entry to me before Thursday, Sept 23rd & I do not receive your County Meet Team Entries before 4:30 p.m. on Friday, Oct 1st (using Hy-Tek's Team or Meet Manager) your team may not be entered in the County Meet or will be subject to the \$50.00 late entry fee.

Entry forms will be sent to schools the week of September 20, 2010.

Email information to Mike at owensmi@lc-ps.org or lcswim@yahoo.com. If you have any questions, call me at (586) 855-3119.

This page describes how to create a file of your diving entries that can be imported directly into eDive.

To create a file of your entries that can be imported directly into eDive please follow these guidelines. You can use Notepad or any text editor to create a file in the following format. Please make sure the file is saved as normal text (.txt) and not rich-text (.rtf).

- The name of the file can be anything. In order for the meet host to differentiate between all of the files they will get it is recommended that you name the file using your team name. So if your team is from Johnson High School then name your text file "Johnson.txt".
- If your team is competing in multiple events then you will need to create one file per event. This file will contain all of your entries for that event. If this is the case then also add the event name to your filename. So, for example, if your team name is Johnson High School and you have divers competing in the Boys Group A 1m and Boys Group B 1m events, then you would create two files called Johnson_BoysA1m.txt and Johnson_BoysB1m.txt. A future version of this import functionality will allow you to place all of your entries for all events in one file.
- The text file can only contain entries for one specific event.
- There should be no empty lines at the beginning or end of the file.
- Each diver should only be listed once in the file.
- Each line will be a complete entry record for that diver. All of one divers information must be listed on the same line. It will contain the divers name, the team name and the divers list of dives separated by commas. The format for each line will be ...

"divername", "teamname", dive1, dive2, dive3, dive4, dive5, dive6, dive7, dive8, dive9, etc.

- Where each round will be the dive the diver is doing in that round. The round must contain the dive number followed by the position. If the dive is a required/voluntary dive then please add the letter V after the dive position (as in 401AV). If there are only 4 rounds in the event you are creating entries for then only enter 4 dives.
- The divers name must be enclosed in double quote marks. So John Smith should be listed as "John Smith". The quotes are not two single quotes (") at the beginning and at the end but rather one double quote (") at the beginning and another double quote at the end.
- The team name must be enclosed in double quote marks. So Johnson High School should be listed as "Johnson High School". The quotes are not two single quotes (") at the beginning and at the end but rather one double quote (") at the beginning and another double quote at the end.
- The dive numbers for each round are listed in round order and separated by a single comma. Dive positions are listed directly after each dive number. So a 403 pike would be listed as 403B.
- If the dive is a voluntary/required dive then the dive position must be followed by the letter V. So a 401 pike voluntary would be listed as 401BV.
- Capitalization does not matter in the divers name, team name or dive positions. But please note that the divers name and team name will be added to the meet hosts database exactly as typed. So if you want the team name listed as "Johnson High School" then you need to capitalize the J, H and S.
- The order that the divers are listed in the text file does not matter.
- Do not include spaces around the commas separating the information.

Here is an example of an entry text file for Johnson High School. This high school has 4 divers each doing 11 dives.

"John Dover", "Johnson High School", 101AV, 201AV, 303C, 103B, 403C, 401BV, 5111AV, 203B, 301AV, 104C, 202B
"Peter Grange", "Johnson High School", 401CV, 402C, 101CV, 103C, 302C, 301CV, 201CV, 5121D, 5111BV, 102B, 202C
"John Stubach", "Johnson High School", 401BV, 403B, 103BV, 203B, 303B, 5132DV, 201BV, 5124D, 301BV, 105B, 5223D
"Joseph Hon", "Johnson High School", 103BV, 104C, 201AV, 203C, 303C, 301AV, 401BV, 5132D, 403C, 5111AV, 105C